

ORTSBEZOGENE KUNST / SITE-SPECIFIC ART
REQUIREMENTS for the ZKF (Central Artistic Course) and GENERAL INFORMATION

Kick-Off Meeting: October 2nd, 2025, 10:00 @ Paulusplatz (introduction to all courses)

Our ZKF takes place every Thursday, 13:17 – 18:00 (presentations/class meetings with team)

INDIVIDUAL PRESENTATIONS during ZKF

Each student has to do **one individual presentation** of one's own work **during the year**.

The following **parts are obligatory**:

* **Register** in the **PRESENTATION's TIMETABLE** until **23.10.25** within the ZKF with Ursula.

* An **INDIVIDUAL TALK** about your planned project **with one of the assistants** at least **2 weeks prior** to your presentation is **obligatory**. Make an appointment during the **consultation hours**.

* **WHERE TO EXHIBIT** (for availability see the timetable)

- **Exhibition space @ Paulusplatz**, check availability and key pick-up times on the class presentation timetable.

- **Studio space**: the booth to the left at the entrance to the studio, 3rd floor.

- **Public space / city**: This is more than welcome, as site-specific art is the focus of our class! Make sure the site/space that can be visited collectively and safely. And inform the team about the site/place at least one week in advance in order to be able to plan in time.

- The **seminar space** at Paulusplatz (2nd floor) is only available as an exception and after approval by the team. Installation and de-installation (cleaned and restored) is limited to your presentation day on Thursday! Other courses are using this space, too.

* **DIALOGUE GROUP** (detailed information on <https://www.ortsbezogenekunst.at/intern>)

At each ZKF a dialogue group **presents and discusses all works** within one **presentation date** to the class. Each student has to be an active member of a dialogue group once a year. Please sign up for it in the **presentation's timetable** as well and organize the dialogue groups yourself autonomously.

* **AWARENESS during presentations** (detailed information on <https://www.ortsbezogenekunst.at/intern>)

For each presentation, the students should, in exchange with the dialog group, provide a short text with information on the content/topic of the individual works (2-3 sentences). It will be laid out beforehand.

* **INDIVIDUAL FEEDBACK TALK**

Paul Petritsch and one of the assistants will discuss the work of the student individually after his/her/their presentation. This is obligatory and takes place in the week following the presentation after the ZKF meeting. We also feedback the dialogue group (ca. 10').

* **Your ZKF-project** will be **SUPPORTED** by the department with **€ 100,00**

Please collect material bills (originals) and hand them over to Ute Katschthaler by the end of the semester.

* **DOCUMENTATION**

Send your documentation to: ortsbezogenekunst@uni-ak.ac.at after your presentation, no later than 1 week before the end of the semester. It has to be 1 .zip file with (max. size 10 MB): 1 word document (text), pictures saved as .jpgs (printable size / 2000x3000px), 1 layouted .pdf file.

* **ABSENCES**

If you miss a ZKF meeting, please **e-mail Ursula** (ursula.gaisbauer@uni-ak.ac.at) beforehand that you can't attend. If you can't join the ZKF in person, please **organize one of your classmates** to let you join via video call and please inform **Ursula Gaisbauer** that you **can't come in person**.

* STATEMENTS, EXCURSIONS etc.

Statements by guests, round tables, excursions, collective visits of exhibitions, competitions and projects (e.g. Angewandte Festival, class exhibitions) are considered part of the ZKF and are announced during the ZKF meetings.

FREQUENTLY ASKED QUESTIONS

- De-installing: the exhibition space (including the key) has to be handed over empty + cleaned + renovated (painted white if needed) on **Friday after your presentation to Heribert Friedl between 10:00-18:00** (by appointment). If you want to extend the exhibition over the weekend, you have to hand over the renovated space to the **student assistants** (David/Flores) by **Monday 10:00** the latest. From this time on **Sculpture and Space** needs the space for their ZKF!

- **Grades/ECTS:** the team considers the following aspects for the ZKF grade: attendance (for a 1, a presence of more than 80 % is mandatory), your presentation, being a dialogue partner, involvement in the collective discussion and in other projects that the department offers.

CONSULTATION HOURS/SPRECHSTUNDEN

Ursula Gaisbauer	Tuesdays	11:00 – 13:00 by appointment	ursula.gaisbauer@uni-ak.ac.at
Katrin Hornek	Wednesdays	11:00 – 13:00 by appointment	katrin.hornek@uni-ak.ac.at
Paul Petritsch	Thursdays	9:30 – 10:00 by appointment	ute.katschthaler@uni-ak.ac.at
Heribert Friedl	Fridays	13:00 – 15:00 by appointment	heribert.friedl@uni-ak.ac.at

OFFICE HOURS

Ute Katschthaler	Mon 9am–1pm, Tue (home office),	Thurs 9am–3pm	ute.katschthaler@uni-ak.ac.at
Maria Stepanek	Tue 9am–2pm, Wed (home office),	Thurs 9am–2pm	maria.stepanek@uni-ak.ac.at

WORKSHOP HOURS

Monday to Friday: 10 am – 6 pm (ground floor)

Workshop teaching staff

Tomash Schoiswohl (wood workshop)	Mon/Tue
Fabian Fink (molding workshop)	Wed
Flora Watzal (digital workshop, 3 rd floor)	Wed
Irina Lotarevich (metal workshop)	Thur/Fri

During the winter and summer holidays the workshops can be used by appointment with the workshop staff during their working days (once a week). Further information is given prior to the holidays.

WORKSHOP SAFETY INSTRUCTIONS

On **Monday, 13th of October at 9 am** (once per semester)

Obligatory for everyone, who is new to the class or has not done it in the past!

Otherwise you are not allowed to work in the workshops during the semester!

EQUIPMENT RENTAL SERVICE HOURS (equipment list: <https://www.ortsbezogenekunst.at/intern>)

Introduction to our available rental items **for new students: Wednesday, Oct. 8, 13:30 pm** (office, 2nd floor)

Please make an appointment beforehand with:

Tuesday 3 pm – 4 pm (operated by SUR, Ludwig Kittinger, ludwig.kittinger@uni-ak.ac.at and Eva Seiler eva.seiler@uni-ak.ac.at)

Friday 3 pm – 4 pm (operated by OK, M.-C. Poulin, marie-claude.poulin@uni-ak.ac.at)